



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012**

Wednesday, August 31, 2011

10:00 AM

ROLL CALL

Present: Chairperson Montaño, Vice Chairperson Bacio, Commissioner Bigby, Commissioner Hall and Commissioner Moore

Excused: Commissioner Hill

The Pledge of Allegiance and a Moment of Silence will be led by Chairperson Montaño.

Chairperson Montaño led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTERS

1. Meeting to be called to order by Chairperson Montaño. (11-3911)

Chairperson Montaño called the meeting to order at 10:10 a.m. and noted the lack of a quorum. Commissioners Hall and Moore joined the meeting at 10:21 a.m. and 10:25 a.m. respectively, establishing a quorum.

2. Approval of the August 24, 2011 Minutes. (11-3912)

On motion of Commissioner Bigby, seconded by Vice Chairperson Bacio, unanimously carried, the minutes of the meetings of August 24, 2011 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

3. Chairperson's Report on Various Items for August 31, 2011. (11-3913)

Chairperson Montaño shared the following L.A. Times Article with the Commission:

- **A Father Says Thanks for Agency's Help (August 31, 2011)**

4. Treasurer's Report for August 31, 2011. (11-3914)

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$470.77.

5. Staff Report on Correspondence Received, and Department Representative Reports. (11-3915)

There was none.

6. Review of Group Home Compliance Monitoring Audit Reports. (11-3916)

Chairperson Montaño, Vice Chairperson Bacio and Commissioners Bigby and Moore commented on the following Department of Children and Family Services Contract Compliance Monitoring Review Reports.

- **Children's Home of Southern California "Runnymede Group Home"; Children's Home of Southern California "Valerio Group Home"; Bayfront Youth and Family Services (Formerly HV); and Dream Home Care, Inc. #'s 1, 2 and 3 - (Chairperson Montaño)**
- **B & I Group Home #2 - (Vice Chairperson Bacio)**
- **Rosemary Children's Services "500 House"- (Commissioner Bigby)**
- **Rosemary Children's Services "Green House"; and Penny Lane "Satellite #8" - (Commissioners Bigby and Hill)**
- **Aviva Center, Hamburger Home "Aviva Center" - (Commissioner Moore)**
- **House of Bethesda - (Commissioners Hall and Moore)**

Following discussion, Commissioner Moore reported that as a result of Group Home staff preparing their clients for the start of the school year which begins in September 2011, follow up Audit Reviews were not conducted at Little People World, Washington Hancock Home for Girls, T & T Group Homes for Boys and Touch A Life Foundation. However, the reviews will be conducted once schedules permit.

7. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from August 25, 2011 to August 30, 2011. (11-3917)

During this reporting period the following Audit Review of Group Homes were reported as being in full compliance:

Chairperson Montaño visited Children's Home of Southern California "Runnymede Group Home" – 8 #3, on August 22, 2011; Children's Home

of Southern California "Valerio Group Home" – 8 #4, on August 23, 2011; Bayfront Youth and Family Services (Formerly HV) – 2#3, on August 29, 2011; and Dream Home Care, Inc. #'s 1, 2 and 3 on July 26, 2011 and August 2, 2011.

Vice Chairperson Bacio visited B & I Group Home #2 – 2 #1, on August 30, 2011.

Commissioners Bigby and Hill visited Rosemary Children's Services "Green House" – 37 #2, on August 23, 2011; and Penny Lane "Satellite #8" – 33 #4, on August 25, 2011.

Commissioners Bigby and Hill visited Rosemary Children's Services "500 House" – 36 #4, on August 30, 2011.

Commissioners Hall and Moore visited House of Bethesda – 23 #1, on August 23, 2011.

Following discussion, Commissioner Moore commented that Superior Court Judges conduct judicial inspections of jail facilities and make recommendations to supervisor in charge of that facility; he instructed staff to include a Judicial Review section on the Sybil Brand Commission Group Home Inspection Report Form.

III. MISCELLANEOUS

Matters Not Posted

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (11-3918)

There were no matters presented for a future agenda.

Public Comment

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-3919)

There were no members of the public present to address the Commission.

Adjournment

10. Adjournment for the meeting of August 31, 2011. (11-3920)

The August 31, 2011 meeting adjourned at 10:42 a.m.